

# Minutes of the Mississippi Valley Library District Board of Trustees Regular Meeting

Date: August 18, 2025

Time: 6:30 PM

Place: Collinsville Memorial Library

## **1. Call to Order and Roll Call**

Jeanne Lomax, President, called the meeting to order at 6:31PM.

Trustees Present:

Jeanne Lomax, President  
Kelly Balaco Reeder, Vice President  
Ginny York, Secretary  
Ian Ashcraft, Treasurer  
Cathy Kulupka, Trustee  
Kathy Murphy, Trustee

Trustees Absent:

Ana Romero-Lizana, Trustee

Also Present:

Kyla Waltermire, Executive Director  
Matt Harris, Assistant Director

## **2. Pledge of Allegiance**

## **3. Public Input**

- Dorothy Joyce
- Katerina Engle (read letter from Cynthia Klein-Webb)
- Rachel Dye
- Don Koonce

## **4. Friends of the Library Updates - None**

## **5. Trustee Comments**

- Jeanne Lomax: Addressed Klein-Webb's comments
- Ian Ashcraft: Responded to Lomax's comments
- Kathy Murphy: Responded to Ashcraft's comments
- Ginny York: Responded to Ashcraft's comments

## **6. Consent Items**

A motion to accept the Consent Items, with the July 30, 2025 Building & Grounds Committee meeting minutes to be tabled, was made by York and seconded by Ashcraft.

- a. Approval of Minutes
  - i. July 21, 2025 Regular Board Meeting
  - ii. July 30, 2025 Building & Grounds Committee Meeting
- b. Communications
- c. Administrative Reports – There was some discussion about the Donald R. Shaffner Trust, tutoring by Oasis, the SmartProcure FOIA request, the Fairmont City Library's Back to School Bash, and the installation of landscaping posts at Fairmont City.
- d. Finances – There was some discussion.
- e. Committee Reports – The Building & Grounds Committee met on July 30. The Fundraising Committee plans to meet in September.

A roll call vote was taken on the motion:

Ashcraft –yes  
Balaco-Reeder – yes  
Kulupka - yes  
Lomax – yes  
Murphy – yes  
York – yes

Yes – 6, No – 0, Abstain – 0, Absent – 1

Motion carried.

## **7. Unfinished Business**

- a. Repairs to Collinsville Library's Elevator and Fairmont City Library's Field

Repairs to the elevator are completed. Third-party inspection is the next step.  
Fairmont City field repairs are finished.

## **8. New Business**

### **a. Discussion and Possible Adoption of Draft Equal Employment Opportunity Policy**

After discussion about the contents of the draft policy, a motion was made by Ashcraft and seconded by Kulupka to adopt the policy as presented.

A roll call vote was taken:

Ashcraft – yes  
Balaco-Reeder – yes  
Kulupka –yes  
Lomax – yes  
Murphy – yes  
York – yes

Yes – 6, No -0, Abstain – 0, Absent – 1

Motion carried.

### **b. Discussion and Possible Adoption of Revised Borrowing Policy**

A motion was made by York and seconded by Kulupka to adopt the revised Borrowing Policy.

A roll call vote was taken:

Ashcraft – yes  
Balaco-Reeder –yes  
Kulupka – yes  
Lomax – yes  
Murphy – yes  
York –yes

Yes – 6, No -0, Abstain – 0, Absent – 1

Motion carried.

### **c. Review of Serving Our Public4.0, Chapter 10**

No discussion.

## **9. Closed Session**

None.

## **10. Action for Items Discussed in Closed Session**

None.

## **11. Adjournment**

A motion was made by Balaco-Reeder and seconded by Murphy to adjourn the meeting.

A voice vote was taken:

Ashcraft – yes

Balaco-Reeder –yes

Kulupka – yes

Lomax – yes

Murphy – yes

York –yes

Yes – 6, No -0, Abstain – 0, Absent – 1

Motion carried.

The meeting adjourned at 7:52 PM.